



Kindly provide us with a copy of your current Certificate of Liability Insurance. As an affiliated vendor with the university, we require specific insurance for your products and/or services. If you do not have a copy of this document, please contact your insurance agent. **NOTE: The University of Miami must be named as an additional insured with respect to General Liability coverage.** We do not need a copy of your insurance policy. Our vendor requirements are below for your review. Thank you in advance for your prompt response. Please contact our office if you have any questions.

All providers of services and/or products wishing to contract with the University of Miami are required to maintain appropriate insurance coverage's and limits as outlined below. The following represents the university's basic insurance requirements. Additional coverage/limits may be required for special services or activities. Please Note: Vendors are not required to carry all the policies listed below, only those which apply.

Comprehensive General Liability Limits: \$1,000,000 (per occurrence)/\$2,000,000 (aggregate)

**Please refer to the Additional Insured clause listed below.*

Policy Endorsements Required:

- *Bodily Injury
- *Contractual
- *Products & Completed Operations
- *Personal Injury
- *Independent Contractors

Automobile Liability

Where applicable, Policy Endorsement requirements:

- *Bodily Injury/Property Damage Limits: \$1,000,000
- *All vehicles

Worker's Compensation

Statutory limits set by the State of Florida

Liquor Liability

Where applicable, as a stand alone policy or may be included in CGL above

Professional Liability

Professional liability (medical/health) \$1,000,000 per occurrence/\$3,000,000 aggregate
All other Professional Liability \$1,000,000 per occurrence/\$1,000,000 aggregate

Additional Insured: (this must be shown on the certificate)

The University of Miami, a non-profit corporation, is named as an additional insured with respect to general liability coverage.

<p>Certificate Holder: University of Miami Risk Management P.O. Box 248106 Coral Gables, FL 33124-2945</p>

A Certificate of Insurance must be filed with the Student Center Complex Reservations Office at least (2) two weeks prior to the execution of any contract or purchase order. If you have any questions, please do not hesitate to call Annabel Escandon, Compliance Representative, at 305-284-9758.

Revised May 4, 2015